



1828 Freedom Rd, Suite 101
Lancaster, PA 17601
(717) 687-6224
KingsAgriSeeds.com

Customer Service Representative

Assist our team in serving over 160 seed dealers and their customers from Virginia to Maine. This position is a critical connection point in serving the King's AgriSeeds community. King's AgriSeeds, Inc is a forage seed company that is focused on high quality forages and cover crops.

Responsibilities:

- Provide Exceptional Customer Service to dealers and end users
 - Enter orders and other pertinent information.
 - Greet and serve walk in customers.
 - Provide basic technical support to help customer choose the appropriate products.
 - Be a team member in answering the phones.
- Coordinate with King's sales team & research to convert leads into sales
 - Ensure leads are properly handed off to dealers or taken as direct sales
 - Follow up with customer needs when appropriate.
- Communicate request trends to other team members.
- Participate in King's staff meetings.
- Attend educational and training meetings as requested.
- Other duties for the support of King's AgriSeeds and dealer network.

Location:

1828 Freedom Road, Lancaster, PA 17601

Wages and Workload:

Hourly wage based on experience and skills. Christian holidays and most major holidays are observed. Vacation and sick days are flexible; however, extended periods of time off during peak work load will be highly discouraged.

Qualifications:

Applicant must be detail oriented and enjoys working with a team.

Attention to detail and service is a must.

A basic understanding of agriculture is helpful but not required.