

## **General Manager (Client Opportunity)**

Our client, a successful Ag and transportation business located in South Central PA, is seeking a General Manager to join its team. The ideal candidate will be a high-energy individual with a strong desire to provide human resources and financial support and guidance to a growing, progressive family owned business.

This position will be responsible for the daily planning, organization, supervision and administration of activities for multiple lines of business which includes the following:

- Handle HR function including interviews, hiring, benefits administration, training, evaluations, policies, and vacation management.
- Training, coaching and supervising managers.
- Supervision of scheduling and delegation to team leaders.
- Develop and maintain SOPs.
- DOT management as needed.
- Oversee accounting and financial functions of the businesses.
- Overall office management including planning and conducting strategic meetings and coordinating staff responsibilities.
- Basic IT support as needed.

The successful candidate will possess the following qualifications:

- Bachelor's degree in human resource management, accounting, finance or equivalent experience.
- At least 3-5 years of experience in human resource management, business management, planning, and financial, preferably in the Ag and/or transportation industries.
- Strong management and supervisory skills
- Excellent verbal and written skills, along with bookkeeping and analytical abilities.
- IT and environmental compliance experience a plus.
- Microsoft Word and Excel, QuickBooks, Sage or similar computer software skills preferred.

Please apply at the following link: [https://www.appone.com/MainInfoReq.asp?R\\_ID=2166219](https://www.appone.com/MainInfoReq.asp?R_ID=2166219)